

CHELAN COUNTY COMMISSIONERS  
MINUTES OF AUGUST 9&10, 2021

**Monday, August 9, 2021**

**9:00:37 A.M. Opening – Pledge of Allegiance**

Chairman Bugert calls the meeting to order. Present for session is Commissioner Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Overbay is excused from session.*

**9:02:52 A.M. Consent Agenda**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Trent Mortensen, Veterans Relief, New Hire
  - b) Jose Villa Casillas, District Court Probation, Step Increase
  - c) Ashley Byrd, Public Works, New Hire
  - d) Luis Perez, Juvenile, Step Increase
  - e) Jose Cazares, Juvenile, Resignation
  - f) Narda Ponce, Juvenile, Resignation

**Board Discussion**

- Link Finance Committee Meeting – Ribbon Cutting scheduled for next week
- Upcoming CDTC Board Meeting
- Commissioner Gering to tour Stonewater Ranch in Leavenworth
- Boundary Review Board Appointments
- PRSA meeting

**9:19:50 A.M. Recess**

**10:03:31 A.M. County Administrator Cathy Mulhall – Commissioner Overbay Joins Session**

**Discussion**

1. American Rescue Plan
2. HR Update
3. Administrative Update

**10:49:29 A.M. Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. CCSO Lease Agreement for Storage and Office Facilities with City of Cashmere  
20210809A5-1

2. Authorization for Weed Coordinator to sign K3538 Grant Agreement with WA State Dept of Agriculture 20210809A2-1
3. Resolution #2021-97 RE: Re-Appointment of Mary Helen Mayhew and Bob Goedde to the Chelan County Veterans' Advisory Board
4. Data Access Subscription Casual Use Agreement with Miller & Chase LLC (Superior Court Documents) 20210809A5-2
5. Contract Amendment Between Chelan County and Women's Resource Center for Utilization of Chelan-Douglas Homeless Housing Funds 20210809A5-3
6. Notice of Hearing RE: Cascadia Conservation District Assessment 20210809H6-1
7. Prosecuting Attorney Copier Lease Proposal 20210809B4-2

11:00 A.M. **Natural Resources Director Mike Kaputa**

**Discussion with US Forest Service RE: Fire Danger and Land Closures/Restrictions**

**Discussion**

1. Agreement with Bureau of Reclamation for Lake Chelan Aquatic Invasive Species Program Development Work Group Support
2. Timberland services agreement with American Forest Management for forest management services in the Stemilt-Squilchuck basins
3. Work order with WA Department of Natural Resources for Upper Basin (Stemilt) Loop Road improvements for forest health treatments
4. Recommendation to award Upper Wheeler Shaded Fuel Break Project to Wildfire Home Protection
5. Contract with Wildfire Home Protection for Butcher Creek Road Clearing Project
6. Recommendation to award Eagle Creek Alluvial Water Storage Project to Olin Excavation, Inc.

11:28:35 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Agreement with Bureau of Reclamation for Lake Chelan Aquatic Invasive Species Program Development Work Group Support 20210809A5-4
2. Timberland services agreement with American Forest Management for forest management services in the Stemilt-Squilchuck basins 20210809A5-5
3. Work order with WA Department of Natural Resources for Upper Basin (Stemilt) Loop Road improvements for forest health treatments 20210809A5-6
4. Recommendation to award Upper Wheeler Shaded Fuel Break Project to Wildfire Home Protection 20210809B1-1
5. Contract with Wildfire Home Protection for Butcher Creek Road Clearing Project 20210809A5-7

6. Recommendation to award Eagle Creek Alluvial Water Storage Project to Olin Excavation, Inc. 20210809B1-2

### **Continued Board Discussion**

11:52:06 A.M. **Recess**

1:30 P.M. **Facility Maintenance**

#### **Discussion**

- Departmental Update
- Master Plan

1:59:37 P.M. **Board recesses until Tuesday session.**

### **Tuesday, August 10, 2021**

8:00 A.M. **Elected Officials / Department Head Meeting**

#### **Discussion**

1. Monthly Financial Update, Skip Moore
2. CDHD and County COVID response, Kevin Overbay
3. Status of ARPA funding process, Cathy Mulhall
4. Facilities needs assessment, Brian Travis

9:00 A.M. **Fair/Expo Center Director Karen Welch**

#### **Discussion**

1. Departmental Update

9:29:25 A.M. **Public Works Director Eric Pierson**

#### **Discussion**

1. Local Agency Agreement Supplement for West Cashmere Bridge Replacement Project, County Road Project 693 (CRP 693)
2. Commissioners' Notice Hearing Intermountain Infrastructure Group Franchise
3. Contract with Olin Excavation for Squilchuck Outfall Phase II (SD 2008)
4. Horselake Road Closures Due to Extreme Fire Danger

9:40:18 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Local Agency Agreement Supplement for West Cashmere Bridge Replacement Project, County Road Project 693 (CRP 693) 20210809A5-8
2. Commissioners' Notice Hearing Intermountain Infrastructure Group Franchise 20210809H6-2
3. Contract with Olin Excavation for Squilchuck Outfall Phase II (SD 2008) 20210809A5-9
4. Resolution #2021-98 Regarding Road Closures Due to Extreme Fire Danger

10:15 A.M. **Community Development Director Jim Brown**

**Discussion**

1. Plat P 19-007 – Cherry Park Subdivision, Phase 1, which includes the creation of 2 residential lots off of Stayman Flats Road within the Rural Waterfront zoning district, presented by Planner 2, Alex White

10:17:21 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- |   |              |
|---|--------------|
| 1. Approve Plat P 19-007 – Cherry Park Subdivision, Phase 1 | 20210809P1-1 |
| 2. Notice of Hearing RE: Extension of STR Moratorium        | 20210809H6-3 |

10:19:07 A.M. **Continued Discussion Re: WLCB notification of license – Buell Hawkins and Al Matthews are present for discussion**

10:45:23 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Notice to Title BP #020620 by Grantor Roy D. Dickinson 20210809P1-2

11:00 A.M. **Fire Marshall Bob Plumb**

**Discussion**

1. Departmental Updates

11:30 A.M. **City of Chelan, Mayor Goedde and City Administrator Wade Harris**

**Adjourn**

Board adjourns until Monday, August 16, 2021.

Weekly Voucher Approval for Payment	20210809B4-1
Current Expense	\$283,645.80
Other Funds	<u>\$916,804.17</u>
Total All Funds	\$1,200,449.97

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

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CARLYE BAITY, Clerk of the Board